

Kenya School of Monetary Studies

Applications are invited from suitably qualified candidates for the following positions in the Conference Centre of the Kenya School of Monetary Studies (KSMS). Detailed job descriptions can be accessed from the KSMS Website www.ksms.or.ke. These positions are available with effect from 1 July 2010.

Kitchen Department

KSMS-CC-01 Sous Chef
KSMS-CC-02 Saucier
KSMS-CC-03 Gardemanger
KSMS-CC-04 Entremetier
KSMS-CC-05 Partissier
KSMS-CC-06 Breakfast- Commis
KSMS-CC-07 Stewards

Dining Department

KSMS-CC-08 Supervisors
KSMS-CC-09 Headwaiters
KSMS-CC-10 Barmen
KSMS-CC-11 Food & Drinks Waiters

Front Office Department

KSMS-CC-12 Front office Receptionist/Cashiers
KSMS-CC-13 Hall Porters

Housekeeping Department

KSMS-CC-14 Assistant Housekeeper
KSMS-CC-15 Floor Supervisors
KSMS-CC-16 Laundry Supervisors
KSMS-CC-17 Laundry Operators
KSMS-CC-18 Room Stewards

Stores Department

KSMS-CC-19 Storekeeper

ADDITIONAL INFORMATION:

Performance Contract: The successful candidates will be put on a performance contracts for 3 or 6 months subject to renewal based on performance.

Interview Candidates will be subjected to both oral and practical interviews.

Closing Date: Applications (written on one page) indicating the Job and Number must be accompanied by a personal details form. The personal details form is available on the KSMS Website www.ksms.or.ke. The application should reach the office of the Executive Director, KSMS, P.O. Box 65041-00618, Nairobi on or before 29th June 2010. **KSMS reserves the right to keep the notice open after this date until suitable candidates has been selected.**

Applications will be deposited and registered at the School's Reception.